

# Safety and hygiene concept SPS 2021

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The effects of the Covid-19 pandemic will be felt by all of us for some time, but gradually the whole world is returning to a new normality.

For us, as organizers, the welfare of all those involved is paramount when staging a exhibition. Together with NürnbergMesse, we have therefore developed a concept that takes account of organizational, hygiene and medical measures. The top priority is the safety and health of all exhibitors, visitors, service partners and employees. This information sheet is based on the applicable requirements of the Bavarian State Government's regulations (Date: 23 June 2020). We recommend all exhibitors to consider these regulations as a minimum requirement for their time at the exhibition.

Since the entire situation is still developing dynamically, we are of course aware that the prescribed protection and hygiene rules may still change before the event. Should this require adjustments to the present concept, we will inform you immediately.

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## Organization

In order to protect our exhibitors, visitors and service providers from infections, we have designed this year's organizational processes around the exhibition so that personal contact is reduced to a minimum and a minimum distance of 1.5 m can be maintained at all times.

### The following measures are planned:

- For the SPS there are guidelines on the number of people based on the space of the event. Measured by the visitor count at the SPS in recent years and due to the size of the available event space, we do not expect any visitor restrictions at this point.
- Tickets can only be bought online.
- Use of electronic and contactless payment methods.
- Contact tracking of all persons involved in the exhibition (including assembly and dismantling).
- Active visitor guidance through colored arrows, pre-determined walking direction, partitions and signage.
- Special arrangements for nodal points such as cloakrooms.
- The exhibition halls, the convention center, and entrance areas are equipped with state-of-the-art ventilation systems. This system enables us to guarantee a complete exchange of air several times an hour.
- Adapted catering concept.
- Medical service on site: A medical team will be present at all times - from assembly through the entire duration of the exhibition to dismantling. Paramedics and doctors will treat medical emergencies directly on the site. If necessary, they will be assisted by the public rescue service. In addition, a hygiene officer will be on site.
- Display of hygiene and social distancing rules.
- No exhibition and stand parties.
- Communication Zones will be provided in the halls to relieve any possible congestion in the aisles.

### **Excluded** from visiting the exhibition are

- Persons with contact to COVID-19 patients in the 14 days before the start of the exhibition.
- Persons with acute, unspecific general symptoms and respiratory symptoms of any severity.



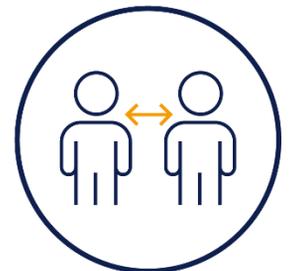
## Hygiene

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- Compliance with the [recommendations of the Robert Koch Institute](#) on hygiene.
- High quantity of hand disinfectant dispensers and hand washing facilities throughout the exhibition grounds.
- More frequent cleaning.
- Regular cleaning and disinfection of contact surfaces.
- Partitions made of glass or plastic at all counters on the exhibition grounds.
- In the interior rooms there is an obligation to wear a mouth-and-nose cover. It is not permitted to use a face shield as a mouth-nose cover, as it does not sufficiently prevent the distribution of droplets. In outdoor areas, this is only obligatory if compliance with the minimum distance of 1.5 m cannot be guaranteed at all times.

## Rules for social distancing

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- A number of measures have been taken to ensure that all exhibition participants can maintain a minimum distance of 1.5 m from each other.
- Broadening highly frequented aisles in the halls.
- Predefined number of participants per exhibition day.
- Additional waiting areas in the halls.
- Sufficient space in the entrance and waiting areas.
- Prevention of queues, e.g. by applying floor markings.
- Maintaining space when designing lecture areas (exhibition forums).



## Guidelines for exhibitors

Stand construction concepts must be adapted with regard to the rules of distance and hygiene.

Assuming the safety and hygiene concept is observed in the design of the exhibition stand, further coordination with Mesago Messe Frankfurt GmbH is not necessary. Please also note that NürnbergMesse GmbH and Mesago Messe Frankfurt GmbH do not give approval for stand constructions under infection safety aspects. We therefore ask you to refrain from sending us your stand construction concepts. However, stand constructions over 400 sqms must still be approved to ensure that escape routes are maintained. If you have general questions about the safety and hygiene concept, please contact your [hall contact person](#) at any time.

Mesago Messe Frankfurt GmbH is responsible for the implementation of, and conscientious compliance with, the protection and hygiene regulations applicable on the exhibition grounds at the time of the event. At the exhibition stand, however, this is the responsibility of the exhibitor, in a similar way to occupational health and safety legislation or fire protection.

### **Excluded** from visiting the exhibition are

- Persons with contact to COVID-19 patients in the 14 days before the start of the exhibition.
- Persons with acute, unspecific general symptoms and respiratory symptoms of any severity.



## Guidelines for exhibitors

### Checklist:

1. Appointment of a responsible person at the stand who can be contacted at any time to ensure compliance with the hygiene and social distancing rules. If this person differs from the main contact person, he or she must be **actively** reported to the organizer. In principle, the presence of the designated responsible person is also recommended during the assembly and dismantling, but telephone availability is sufficient. A person who is responsible for stand construction must be on site during assembly and dismantling.
2. Compliance with the distance rules valid at the time of the event. The current minimum distance is 1.5 m. When planning your stand, please ensure that the compulsory minimum distance can be maintained. Suitable partitions must be installed to prevent people from coming into contact with each other. Further information can be found in the [BAMS guidelines](#).
3. If entertainment programs with aerosol-forming activities are offered on the stand areas (e.g. singing, playing wind instruments), an increased minimum distance of 2.0 m must be maintained.
4. In the interior rooms there is an obligation to wear a mouth-and-nose cover. It is not permitted to use a face shield as mouth-nose cover, as it does not sufficiently prevent the distribution of droplets. In the outdoor areas this is only obligatory if a minimum distance of 1.5 m **cannot** be guaranteed at all times.
5. As there is the requirement to wear a mouth-and-nose mask, the number of visitors to the stand is **not limited**.
6. If the infection rate has permanently stabilized at a low level, the mouth-nose mask may be removed at the table on exhibition stands, provided that the minimum distance of 1.5 m can be maintained. In this case, the contact data (name, place of residence, telephone number or e-mail address and period of stay) of the contact person must be recorded.



## Guidelines for exhibitors

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### Checklist:

7. Otherwise it is **not necessary** to register the visitors at the stand.
8. Avoid physical contact and shaking hands.
9. Frequent and appropriate cleaning and disinfection of heavily frequented contact surfaces such as counters, tables, showcases, displays and exhibits after visitor changes. We therefore recommend using surfaces that are easy to clean.
10. Stand parties are not possible under the current conditions.
11. Stand personnel must be instructed in the current hygiene rules according to RKI recommendations. Exhibitors will receive all necessary information from Mesago Messe Frankfurt GmbH prior to the exhibition.
12. Contact details of stand personnel as well as assembly and dismantling personnel must be kept available on site.

### Note

There is no need to prepare documents for on-site, which contain information on stand construction and the safety and hygiene measures applied. Compliance with this safety and hygiene concept is sufficient.



# Guidelines for exhibitors

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## Recommendations for stand construction

- You can support the distancing rules with clearly marked and controllable entrances and exits on your stand space.
- Plan sufficiently generous open spaces with distance markings around exhibits to provide orientation for visitors. In places where a minimum distance of 1.5 m is not given, partition made of glass or plastic should be fitted as a measure to maintain the distance.
- Entertainment programmes, presentations and product demonstrations as well as exhibits at the edge of the stand area should be avoided in order to counteract congestion on the aisles. A distance from the edge of the stand should be maintained here.
- Reception counters and counters should offer sufficient space for people waiting and should therefore not be located directly at the stand periphery. They should also be fitted with a partition made of glass or plastic over their entire length or other measures should be taken to maintain the distance.
- Interaction points such as counters, tables, meeting areas should be equipped with a partition made of glass or plastic, or other measures should be taken to maintain the distance.
- Place disinfectant dispensers at the entrance and exit of your stand.



## Guidelines for exhibitors

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### Recommendations for stand catering

The [Bavarian State Ministry's hygiene concept for gastronomy](#) applies.

It states:

- Guests must be seated at tables.
- Guests' walking routes should be planned and defined according to the local possibilities.
- The distance between service personnel and guests should also be kept at 1.5 m.
- The distances between the tables must ensure that the guests are able to maintain the necessary distance of at least 1.5 m from other people when sitting down and leaving.
- The guests' physical contact with objects of daily use (menu, napkins, etc.) is limited to what is necessary or designed in such a way that cleaning / replacement is carried out after each use.
- Self-service will only be carried out with packaged products and buffets not in open form, but as service buffets in compliance with the local hygiene conditions from the risk assessment.
- It must be ensured that crockery and cutlery cannot be touched by more than one person.

**If you have any further questions or need advice, please contact your [hall contact person](#) at any time.**