



mesago

**sps**

14. – 16.11.2023  
Nuremberg, Germany



**How to  
access your  
SPS Press  
Ticket**

Messe Frankfurt Group

# Step 1: Select ticket

# sps

Here you can select your ticket in the SPS 2023 online ticket system.

As a press representative, please select the **Press Pass** option for your accreditation by clicking on the **plus** symbol. The ticket is valid for all exhibition days. Click **NEXT** to go to the next step.

1 Selection

2

3

4

## Select from the following ticket options.

Most visitors choose the Expo Pass + Online Event. The early bird discount is available until 10 October 2023.

Day Pass + Online Event Early

Bird ⓘ

59 €

— 0 +

Expo Pass + Online Event Early

Bird ⓘ

112 €

— 0 +

Premium Pass + Online Event

Early Bird ⓘ

224 €

— 0 +

Expo Pass Student + Online

Event ⓘ

12 €

— 0 +

Press Pass + Online Event ⓘ

0 €

— 1 +

0 €



Total

1 x Press Pass + Online Event

NEXT

## Step 2: Login or registration

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The database in the ticket system is independent of our press list.

Please either login with your existing trade fair login or register for the first time with your current e-mail address.

To Register: Click on "Register" and fill in all mandatory fields marked with an asterisk (\*). If you are registering as an employee of a company, please add the department and your function.

Use your Messe Frankfurt Messe-  
Login.

Email

Password

LOGIN

[Register](#)
[Forgot password?](#)

### Registration

1 Personal details

2

3

Country/Region \*

Germany

▼

Title \*

Please select

▼

First name \*

Surname \*

International dialing code (Optional)

+49

✕

▼

Mobile number (Optional)

International dialing code (Optional)

+49

✕

▼

Phone number \*

# Step 3: Personalize your tickets

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As soon as you are logged in, you can start generating the ticket. First, you will be shown the stored order and invoice data. Click on Check data to complete or change the personalization data.

## Your order and invoice data

Please check your data.

Ms

Title

☐ Registration with home address

No.

CANCEL

NEXT

## Step 3: Personalize your tickets

sps

1

2 **Personalize**

3

4

### Please personalize the tickets you have selected.

Please note that the access to the digital platform of the SPS on air is linked to the e-mail address of the ticket holder.

Please click on "Check Data" or "Customize your ticket" to continue the order process. If you do not see the "Check Data" or "Customize your ticket" button, please adjust the zoom setting of the browser window.

#### Ticket Preview - Press Pass + Online Event

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smart production solutions

NEXT STEP

CHECK DATA

## Step 4: Legitimizations

# sps

If the information is correct, scroll to the Legitimizations section to provide proof of your journalistic activity.

The persons to be legitimized are listed under the heading Legitimizations.

The “warning sign” will indicate whether a legitimization document needs to be uploaded.

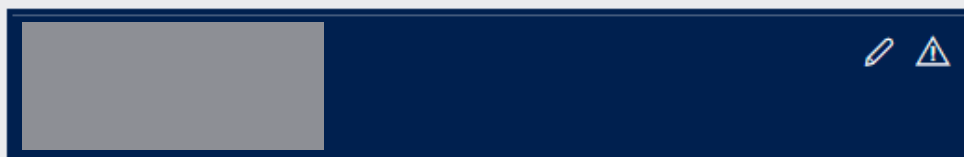
If you already successfully accredited online with the SPS before, the warning sign is automatically omitted.

Please note that uploading a valid legitimization document (e.g. press card) is mandatory for initial registration. This is done by clicking on the pencil icon.

### Legitimizations

Please legitimize the persons listed below. Upload a valid proof for each ticket, e.g. press card, student ID (\*pdf, \*jpg, \*png), by clicking on the pencil icon.

Please note that confirmation of legitimacy may take up to 24 hours, possibly longer on weekends.

The screenshot shows a table with a dark blue header and a light blue body. The header row contains a placeholder image (a grey rectangle) and a pencil icon. The body row contains a placeholder image (a grey rectangle) and a pencil icon. The table is part of a larger interface with a light blue background.

### Notice:

A valid press card, the mention of your name in an imprint or similar can be presented as proof. Unfortunately, ID cards, passports and driver's licenses etc. cannot be accepted. Further information on the accreditation guidelines can be found [here](#).

## Step 4: Legitimations


# sps

Drag and drop or click Select file to drag your valid legitimization document (\*.pdf, \*.jpg, \*.png) into the upload window that is now open.

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### Edit legitimization

Please legitimize yourself by uploading the corresponding legitimization document (\*.pdf, \*.jpg, \*.png).



Place legitimization file (.pdf, .png, .jpg) here

Kommentar

CANCEL

SAVE

Save the uploaded document and add a note in the comment field if necessary.



## Step 5: Submit order

# sps

To complete your order, please agree to the processing and use of your data, accept the terms and conditions and send your order by clicking on the button "Send order".

☒ I accept to receive the invoice via e-Mail and accept the [General Terms and Conditions](#).

SEND ORDER

Thank you for your accreditation. We look forward to welcoming you at the SPS 2023. For ticketing questions, please contact: [press-team@mesago.com](mailto:press-team@mesago.com).

Your Press Team