



mesago



emv

24. – 26.03.2026  
COLOGNE, GERMANY

# Assembly and dismantling at a glance

Last updated 9 February 2026

abstract

Messe Frankfurt Group

# Assembly and dismantling at a glance

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## 1. Assembly, dismantling, access and parking

Assembly and dismantling passes are required. Please order these free passes in the [Online portal of Koelnmesse](#).

### Assembly hall 10.2:

Sunday, 22 March 2026	Monday, 23 March 2026
7 a.m. – midnight	7 a.m. – 10 p.m.

Stand marking or stand measurement: white

### Dismantling hall 10.2:

Thursday, 26 March 2026	Friday, 27 March 2026
4 p.m. – midnight (Opening of gates starts around 4.30 p.m.)	7 a.m. – 6 p.m.

The end times for assembly and dismantling must be strictly observed due to follow-up work.

### Access to the hall for loading and unloading during setup and dismantling

During setup and dismantling (Saturday and Sunday), cars and trucks can access Hall 10.2 via Gate D free of charge (see [vehicle admission](#)).

A setup and dismantling pass is required for entry (see [point 1](#)).

From Monday, 23 March 2026, trucks and larger vehicles will continue to have direct access to the hall.

Cars will then drive to parking area P10 (also accessible via Gate D). A freight elevator leads from parking deck P10 directly to Hall 10.2.

Please refer to the [vehicle admission](#) for all approaches.

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## Parking during assembly and dismantling:

### Cars

During setup and dismantling times (Saturday and Sunday), parking is available directly in the loading yard of Hall 10. Parking lot P10 (level 4 at CC East) will be available free of charge from Monday, 23 March 2026. A freight elevator leads from parking deck P10 directly to Hall 10.2.

### Trucks

After loading and unloading, trucks must be moved away again. Truck parking spaces can be booked directly next to Hall 10.2 (€170.00 incl. VAT) from the start of setup until the end of dismantling; to make a booking, please contact Ms. Waschkau: [j.waschkau@koelncongress.de](mailto:j.waschkau@koelncongress.de).

On Thursday, 26 March 2026, parking lot P22 will be used from 1 p.m. – 5 p.m. for pre-registration and interim parking of all vehicles for dismantling. At the start of dismantling, the vehicles will then be directed to Gate D for entry.

Please refer to the [vehicle admission](#) for all approaches.

## 2. Shopping nearby

### Supermarket

Lidl  
Deutz-Mülheimer Str. 140-144, 51063 Cologne  
Mon - Sat, 7 a.m. – 9 p.m.  
(12 minutes walk)

### Petrol station (opposite East entrance)

Shell  
Messe-Kreisel 1, 50679 Cologne  
Open 24 hours  
(4 minutes walk)

### Hardware store

BAUHAUS Köln-Kalk  
Istanbulstraße 10, 51103 Cologne  
Mon - Sat, 7 a.m. – 8 p.m.  
(6 minutes by car)

Other shops around Deutz train station are just a short walk away.

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## 3. Tool Box

The Tool Box provides materials and tools for stand construction.  
The Tool Box is located in Hall 3.

You can reach the shop at:  
Tel: +49 221 28496 55  
[info@toolbox-fairshop.com](mailto:info@toolbox-fairshop.com)  
[www.toolbox-fairshop.com](http://www.toolbox-fairshop.com)

### Opening hours:

22–23 March 2026:	9:00 a.m. – 5:30 p.m.
24 March 2026:	8:00 a.m. – 12:00 noon
26 March 2026:	3:00 p.m. – 6:00 p.m.
27 March 2026:	9:00 a.m. – 5:00 p.m.

## 4. Order portal for technical services

You can book technical services for your exhibition stand via the [Koelnmesse order portal](#).  
For login details, please contact the exhibitor, who will have received access details directly from Koelnmesse by email.  
The order deadlines can be found under “Important information” for each individual service.

## 5. Stand construction permits

The [stand construction and technical guidelines](#) form is the basis for the design and execution of the exhibition stand.  
Simple stand constructions without any special activities in the exhibition hall do not require approval, and it is not necessary to submit drawings for approval.

Special structures and special constructions require approval and are subject to additional cost. Special constructions include for example:

- Special constructions and special superstructures, in particular grandstands, stages, cinemas, staircases, accessible constructions (e.g. bridges)
- Flying structures in the outdoor area (e.g. tents, exhibition stands, stages/stands, pedestals)
- Vehicles (cars, trucks, buses...), containers
- Dangerous activities, such as open fire, pyrotechnics, use of hot surfaces, dangerous substances, compressed gases, fog machines, hazers, lasers, x-ray machines, running machines, activities with risk of injury for visitors/exhibitors

# Service Partner Overview



Union	Service Partner	Phone number
Catering	Aramark GmbH	+49 221 284 8584
Compressed air	H. J. Lohmar GmbH	+49 221 2849303
Electricity supply	Electronica GmbH	+49 221 2849201
Forwarding Agent	Schenker – Schenker Deutschland AG	+49 221 98131-0
Floor coverings	C.T.S. GmbH	+49 2252 835 220
Hostesses, Personnel	Staff Direct GmbH	+49 211 26 00 9010
Internet, Telecommunication	NetCologne Gesellschaft für Telekommunikation mbH	+49 221 284 9000
Media Equipment	Xchange Technology GmbH	+49 221 812 000-99
Parking	W.I.S. Sicherheit + Service GmbH & Co. KG	+49 221 98 94 53-30
Rental furniture, kitchen furnitures, refrigeration units	JMT Mietmöbel GmbH & Co. KG Valentin Internationaler Messeservice GmbH & Co. KG	+49 40 2396 811 0 +49 2104 91030
Sanitary installations	H. J. Lohmar GmbH	+49 221 2849303
Stand cleaning	NIEDERBERGER Gruppe Verwaltungs-GmbH	+49 221 821 2835
Stand construction	Messebau Wörnlein GmbH	+49 911 817449-0
Stand Guardance	S.E.C. GmbH & Co. KG	+49 2236 4804440
Stand walls	carpe event productions GmbH & Co. KG	+49 221 492904 0
Suspensions	Neumann&Müller GmbH & Co. KG	+49 221 98 529 725-0
Waste diposal	NIEDERBERGER Gruppe Verwaltungs-GmbH	+49 221 821 2835
<b>EMERGENCY CALL</b>		<b>+49 221 821 3333</b>